

Information with regard to gaining the access to the WebService KNF

WebService KNF web service is intended for providing information required by the provisions of the law, particularly included in art. 4 of the MAR Regulation and art. 22, 26, and 27 of the MIFIR Regulation by entities obliged to reporting.

In order to gain the access to the WebService KNF, it is appropriate to submit in writing to the Office of the Polish Financial Supervision Authority the following:

- completed application for the access to the WebService KNF web service, the pattern of which is attached below.
- duplicate or extract from a relevant office or court register if an entity obliged to reporting is subject to the entrance to such a register;
- duplicate of a business licence, from which the reporting obligation results.

Simultaneously, the Office of the Polish Financial Supervision Authority may demand additional documents or explanations

The access to the WebService KNF service is given after the acceptance of the application by the Office of the Polish Financial Supervision Authority and after receiving a certificate and password.

Certificate file will be distributed through the Internet network in the form of a single-use link sent at the e-mail contact address provided in the application for the access - in the event of the provision of more than one address in the contact e-mail box, the link will be sent at the first provided address. A user, by clicking on the link, will download the certificate and the link will become inactive afterwards.

The installation of the certificate on the user's station requires a password to be provided. The password to install the certificates from the file will be sent - after the certificate download - in the form of a single-use link included in an e-mail address sent at the same e-mail address as the certificate.

Digital certificate, issued by the Certification Authority of the Polish Financial Supervision Authority is valid for a year since the day of its issuance. An information on the necessity of downloading a new certificate will be sent at the contact e-mail address (provided as the first on the list) a month before its expiration. The e-mail message will contain a single-use link to download a renewed certificate in the form of a file.

The process of the downloading of the new certificate, password and installation on a user's station is the same as for the first certificate. Additionally, after the download of a password to another (renewed) certificate, the KNF system will generate a single-use activation link for the new certificate - clicking on that link will launch its activation process. Previous certificate will remain active until the end of its period of validity (that is, max. for one month).

In the event of the necessity of downloading the certificate again, it is appropriate to submit the application for generating a new certificate with reasons at the e-mail address: webservice@knf.gov.pl. The application should be sent from the e-mail address provided in the application for the access as the contact e-mail.

The certificate and password gained to its installation may not be disclosed to unauthorised persons.

An entity, which gained the access to WebService KNF is obliged to pass on to the Polish Financial Supervision Authority via e-mail, at the following e-mail address: webservice@knf.gov.pl from the address indicated in the application for the access as the contact e-mail address and in writing the information about:

- loss of the status of an entity obliged to report and the date of its loss;
- change of data covered by the application for the access to the WebService KNF web service;

- loss of the certificate or suspicion of breach of the storage security rules;
- breakdown or other events have an impact on correct performance of reporting obligations being realised while using Webservice KNF.

Loss of access to WebService KNF

Loss of access to WebService KNF takes place in the event of

- gross breach of the principles of conduct with the access
- upon the motion of the entity;
- loss of the status of an entity obliged to reporting;
- finding irregularities constituting threat to the security
- and integrity of IT systems of the Office of the Polish Financial Supervision Authority.

The information on the loss of the access is passed on via e-mail at the e-mail addresses indicated in the application for the access as contact addresses.

Contact

All inquiries and correspondence related to the WebService UKNF service, apart from situations when paper correspondence is required, should be sent at the following e-mail address: webservice@knf.gov.pl